

## Digital Competences Recognition and Certification: "DCTEST Certificate". Model Proposal (IO6)

### Context

The Methodological guide Handbook will include a Digital Competences Certification and Recognition proposal for the 3 working profiles (Communication and social marketing, Touristic management and Digital Tour Guide).

This Certificate will represent the competences and learning outcomes and will serve as the basic document for recognition and transparency. As stated in previous outputs, participants will be assessed/tested during the on-line training courses by on-line tutors (on-line tutors from each partner) [Assessment and Testing system already explained]. The DCTEST Certificate will be issued and awarded to learners by each partner, after the successful completion of the on-line training course.

The Certification and Recognition model will be designed according to 3 main key points:

1. A useful Digital Competences Certification and proficiency level recognition model for the 3 working profiles. (A, B or C according to the created Competence Grid)
2. A Certification model that states the real proficiency levels regarding:
  - a. Information and filtering competences;
  - b. Communication and digital interaction;
  - c. Creation and design Area;
  - d. Safety Area
  - e. Problem solving and digital gaps
3. A DC Certification model related to real digital competences and not specific softwares or payment tools. A practical and theoretical model based on skills, values, competences and digital attitudes.

### Digital Competences Recognition and Certification model will include:

- Participants Name. Participants transcript records regarding: Information and filtering competences, Communication and digital interaction, Creation and design Area, Safety Area and Problem solving and digital gaps.
- Gained proficiency level in each of the Digital Competence Areas and the assessment criteria.
- Participants Working Profiles/Field of work data.
- Methodological and evaluation system.
- Dates, hours and place. Project Logos; Partner details / stamp and signature
- Other Useful Information identified during the project development.

Language: English + National languages